



CATHEDRAL ARTS PROJECT

Nutrition Educator

About CAP

The Cathedral Arts Project is the leading nonprofit provider of quality, comprehensive and ongoing instruction in the visual and performing arts for elementary and middle school students in Duval County. The driving force behind all CAP programs is the belief that the arts matter – they provide essential skills, like creative thinking, perseverance, teamwork and self-discipline, that benefit all people in all areas of their lives. Voted one of the best places to work in Jacksonville, we offer a culture of creativity and collaboration right in the heart of downtown.

Reporting Structure

Position reports to the Director of Programs.

Overview

The Cathedral Arts Project is seeking nutrition educators to supplement its Dance and Movement classes by implementing the *Eat Well & Keep Moving* curriculum. Successful candidates should have established classroom management and curriculum development skills specific to Title 1 schools and must be flexible, versatile and willing to pivot their teaching and plans as needed.

Essential Responsibilities

- Participate in *Eat Well & Keep Moving* curriculum training.
- Implement *Eat Well & Keep Moving* curriculum for the entire length of CAP's academic year.
- Utilize classroom management strategies best suited to supervise no more than 30 students.
- Facilitate pre-, mid- and post-program assessments for each student.
- Maintain weekly attendance records and complete monthly reports on class data and activities.
- Maintain open and frequent communication with CAP staff, dance teaching artist, classroom assistant, students and families, as well as school administration.
- Complete annual nutrition educator surveys.
- Attend all meetings for CAP nutrition educators as requested.
- Complete all required training for CAP nutrition educators.
- Carry out other duties as requested by the Chief Program Officer, Director of Programs, Program Coordinator and Program Data Specialist in support of other strategic goals.

Qualifications

- Bachelor's degree in nutrition, dietetics, public health or related field, or at least two years of experience working in a related field.
- Experience implementing nutrition-based curriculum for children in a structured learning environment.
- Excellent written and oral communication skills.
- Understanding of basic office computer programs such as Microsoft Word, Excel and Outlook.

Requirements

- Responsible for transportation to and from office and program site(s).
- Available via cell phone during work hours.
- Pass Level 2 background check as outlined by Florida state law.
- Complete mandatory sexual misconduct and cultural diversity training.

Compensation

Position is part-time, with three hours per week required for each class. Hourly compensation is dependent on experience.

Performance Appraisals

First year nutrition educators will receive semi-annual performance appraisals and returning educators will receive annual appraisals. Site visit observations, will be used to evaluate the nutrition educator in the following areas: overall performance characteristics and competencies; attendance, planning and preparation; class management and student rapport; creativity and innovation in the classroom; student participation and understanding; and communication and rapport with school and site officials.

To Apply

Submit a résumé to kristin@capkids.org. The Cathedral Arts Project is an Equal Opportunity Employer. All qualified applicants will receive consideration for employment without regard to race, color, religion, gender, gender identity or expression, sexual orientation, national origin, genetics, disability, age, or veteran status. For more information about the Cathedral Arts Project, visit capkids.org.